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## ROLE DESCRIPTION

Name:	Pathology
Job Title:	Associate professor/senior lecturer
Reports To:	Dean of Undergraduate Medical School, Perdana University / RCSI Lead Pathology
Department/Branch:	Pathology - IC – Mechanisms of Disease
Effective Date:	1 <sup>st</sup> August 2017
Tenure:	Whole time / Three year appointment, initially

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## JOB OBJECTIVE

The principal objective of the post is to participate in the teaching, and examining of the undergraduate Medical teaching programmes of Perdana University RCSI in Pathology – Mechanisms of Disease (“Discipline area”). The appointee may be required to teach at other Perdana University RCSI campuses and locations, within Malaysia and internationally.

### Background:

Perdana University RCSI has established a Department of Pathology with an RCSI Lead which is commensurate with the importance of Pathology in Mechanisms of Disease in Malaysia, and as one of pillars in the Graduate Medical Profile (MGP) of RCSI and Perdana University RCSI.

The RCSI Lead appointment in Pathology is responsible for adapting and developing the RCSI curriculum in Mechanisms of Disease to meet the needs of Malaysia. This unique curriculum will draw on and apply the best of international and national Pathology teaching methods.

Perdana University has established a post at Associate professor/senior lecturer level to support the delivery of the Mechanisms of Disease in the Perdana University RCSI curriculum. The level of appointment will be determined by the requirements of RCSI and Perdana University RCSI and the academic experience, qualifications and research track record of the successful applicants.

## ACCOUNTABILITIES

- Contributing to the development and delivery of the undergraduate medical school teaching programme in Pathology
- Participate in programmes of instruction, including lectures, tutorials, practical activities and assessment in the Discipline area for undergraduate students at Perdana University RCSI
- Liaising closely with the Dean, PU-RCSI, and RCSI Lead Pathology regarding curriculum development, teaching programmes and examinations
- Contributing to the examination and assessment processes of RCSI and Perdana University RCSI, including the grading of examinations, papers and projects
- Implementing policies and decisions as determined by the Dean and the Perdana University RCSI Medical Faculty Board
- Advising and mentoring undergraduate students and providing advocacy as appropriate



- Maintaining records to monitor student progress, achievement and attendance
- Supporting students by participating in the Personal Mentor system
- As appropriate pursuing independent research or research collaborations relevant to the undergraduate medical school
- Preparing subject content for e-learning purposes as requested
- Ensuring course curricula and materials are kept up-to-date
- Complying with Malaysian statutory legislation and implementing Perdana University rules and requirements in furtherance of your own and general staff welfare and safety
- Undergoing programmes of training and development as may be required from time to time
- Representing the best interests of PU-RCSI at all times
- Performing such other related duties as may be requested from time to time

## **KEY PERFORMANCE INDICATORS**

- Successful curriculum delivery
- Student formative and summative assessment performance
- RCSI Quality Enhancement reviews
- External Accreditation and Regulatory Body reports

## **EDUCATION AND EXPERIENCE**

### **Essential Criteria:**

- The relevant Pathology specialist qualification, as recognized by RCSI
- Evidence of ability to teach Pathology at undergraduate and/or postgraduate level
- A research track record, commensurate with experience
- Excellent communication and interpersonal skills
- A team player willing to show flexibility in relation to working commitments
- Excellent spoken and written English

### **Desirable Criteria:**

- A publication record in impact factor-rated journals commensurate with experience

## **SKILLS AND COMPETENCIES**

- Sensitivity to the cultural challenges involved in delivering undergraduate education in a diverse multi-cultural environment
- Highly developed, credible managerial and leadership qualities, with the ability to communicate, motivate and delegate
- Strong commitment to continuous personal and professional development
- Effective communication style appropriate to audience and situation
- Excellent spoken and written English skills
- Ability to act decisively and meet deadlines
- Flexibility to work irregular hours on occasion

### **APPLICATION PROCEDURE:**

- Please forward by email a letter of application clearly outlining your interest in and suitability for the post, a copy of your curriculum vitae and the contact details, including email address of three referees.
- Kindly forward the above details to [hrrecruitment@perdanauniversity.edu.my](mailto:hrrecruitment@perdanauniversity.edu.my)