

ROLE DESCRIPTION

Job Title:	Associate Professor/Senior Lecturer Orthopaedics
Reports To:	Dean, Perdana University RCSI School of Medicine RCSI Lead Surgery
Department/Branch:	Orthopaedics/Surgery
Effective Date:	1 st August 2017
Tenure:	Whole time / 2 -year appointment, initially

JOB OBJECTIVE

The principal objective of the post is to participate in the development, direction, teaching, facilitation and examining of the undergraduate medical teaching programmes at Perdana University RCSI in Orthopaedics and Surgery (“Discipline area”).

Note:

The appointment will be made at Associate Professor/Senior Lecturer level. The level of appointment will be determined by the requirements of Perdana University RCSI curriculum delivery and the academic experience, qualifications and research track record of the successful applicant.

Background:

Perdana University RCSI established the Department of Surgery in August 2013 in anticipation of the importance of Surgery in the RCSI undergraduate medical curriculum and as one of pillars in the Graduate Medical Profile (MGP) of RCSI and Perdana University RCSI.

The RCSI Lead in Surgery is responsible for adapting and developing the RCSI curriculum to meet the needs of delivering the undergraduate medical curriculum in Malaysia. This unique curriculum will draw on and apply the best of international and national medicine and allied specialties teaching methods.

The Perdana University RCSI Department of Surgery will have a strategic role and will collaborate with other Discipline Leads and Cycle Directors in the development and delivery of the Intermediate (IC) and Senior Cycles (SC).

The post-holder will have the opportunity to develop, lead on and support area(s) of research to promote the status of Perdana University within the broad ambit of the Division’s remit for Orthopaedics, Surgery and allied specialties and health services research in Malaysia.

The post-holder will have an opportunity to assist in the development of postgraduate activities in Malaysia in support of the RCSI Lead Surgery.

SPECIFIC ACCOUNTABILITIES

- Contributing to the development, facilitation and delivery of the undergraduate medical school teaching programme in Orthopaedics, Surgery and allied specialties.
- Delivering the PU-RCSI curriculum in Perdana University and affiliated Teaching Hospitals (Hospital Tuanku Ja'afar Seremban and Hospital Kuala Lumpur) including lectures, tutorials, practical activities and assessment in Orthopaedics, Surgery when necessary and allied specialties for undergraduate students at Perdana University RCSI.
- Liaising closely with the Dean, PU-RCSI, and RCSI Lead Surgery regarding curriculum development, teaching programmes and examinations.
- Assisting the RCSI Lead Surgery in delivery of the Orthopaedic/ Surgery lecture series in IC Semesters 1 and 2.
- Assist the RCSI Lead Surgery in assessing the suitability for delivery of the curriculum of Teaching Hospitals assigned to Perdana University by the Ministry for Health in Malaysia.
- Assist the RCSI Lead Surgery in the appointment of suitable clinical faculty in Perdana University Hospitals to facilitate delivery of the teaching programme.
- Assist the RCSI Lead Surgery in developing quality clinical attachments and rotations in Perdana University Teaching Hospitals. This will involve clinical bedside teaching and tutorials for IC3 students in Hospital Kuala Lumpur and SC2 students in Hospital Tuanku Jaa'far Seremban. It is envisaged that the candidate will travel to Seremban twice a week and spend the rest of the time in Hospital KL or at the Perdana University campus, depending on the schedule and the requirement of the students. Therefore owning a car and possession of a driving licence is essential but not mandatory for this post.
- Contributing to the examination and assessments of Perdana University RCSI, including the grading of examinations, papers and projects.
- As appropriate, assist the RCSI Lead Surgery in developing new courses and curricula required meeting ever-changing needs in education within the university and community.
- Assist the Dean and RCSI Lead Surgery in implementing postgraduate collaboration between Perdana University and the Royal College of Surgeons in Ireland.

GENERAL ACCOUNTABILITIES

- Implementing policies and decisions as determined by the Dean, RCSI Lead and the Perdana University RCSI Medical Faculty Board.
- Advising and mentoring undergraduate students and providing advocacy as appropriate.
- Maintaining records to monitor student progress, achievement and attendance.

- Supporting students by participating in the Personal Tutor system.
- Promoting innovative education technologies as appropriate to support the course content.
- As appropriate pursuing independent research or research collaborations relevant to the undergraduate medical school.
- Preparing subject content for e-learning purposes as requested
- Ensuring course curricula and materials are kept up-to-date
- Complying with Malaysian statutory legislation and implementing Perdana University rules and requirements in furtherance of your own and general staff welfare and safety
- Representing the best interests of PU-RCSI at all times.
- Performing such other related duties as may be requested from time to time

KEY PERFORMANCE INDICATORS

- Successful curriculum delivery
- Student formative and summative student assessment performance
- Annual Personal Professional Development – research collaboration and postgraduate activities
- RCSI Quality Enhancement Office reviews
- External Accreditation and Regulatory Body reports – Irish Medical Council, Malaysian Medical Council & MQA

EDUCATION, EXPERIENCE, SKILLS AND COMPETENCIES

Essential Criteria:

- Possession of a qualification in Orthopaedics such as FRCS, Masters or equivalent.
- Evidence of ability to teach Surgery and Orthopaedics at appropriate undergraduate and/or postgraduate level
- Excellent communication and interpersonal skills
- Evidence of leadership and management skills
- Sensitivity to the cultural challenges involved in delivering undergraduate education in a diverse multi-cultural environment

- Excellent proficiency in written and spoken English
- Possession of a car and driving license